



Rugby League Development Officer

Job Description

Location:	Sheffield City Council / Sheffield Eagles Offices	Salary:	£23k to £24k per annum
Hours:	37.5hrs per week (Evening & Weekends required)	Employment Type:	2 Year Fixed Term Contract

Job Purpose

Employed by the Eagles Foundation and working in partnership with Sheffield City Council, Sheffield City Trust, Sheffield Eagles and The Rugby Football League to implement and deliver a Rugby League Development Plan for the city of Sheffield.

To raise awareness of the Rugby League World Cup 2021. Develop and increase participation and interest in Rugby League pre & post the Rugby League World Cup to be held in England in 2021. Enable the growth of Rugby League in education and community club settings and explore a social and inclusion offer for Wheelchair Rugby League. Work closely with the Eagles Foundation and its trustees to establish it further as a leading Rugby League development organisation in the city.

Duties and Responsibilities

Specific Duties and Responsibilities

1. Implement and deliver a Rugby League Development Plan for Sheffield.
2. Work with the city's Rugby League clubs to increase opportunities within new age groups, women & girls and inclusion.
3. Deliver a community offer for interested participants to take part in Rugby League.
4. Establish a high quality delivery service and create a legacy for Rugby League.
5. To work with the Sheffield Rugby league Development Group & partners to develop, increase participation and raise awareness in Rugby league opportunities across Sheffield in the build up to the Rugby League World Cup in 2021 and beyond.
6. To work alongside existing schools programmes, engaging with local schools and education establishments, whilst also expanding into other surrounding areas.
7. To support current clubs and partners providing Rugby League participation opportunities in Sheffield alongside existing provision whilst providing new opportunities.
8. Deliver a community offer for interested participants to take part in Rugby League.



9. To increase Rugby League opportunities in schools, colleges, universities, community club and explore social and inclusion offers such as Tag, Touch, X-league and Wheelchair Rugby League.
10. To provide, in the first instance, coaching to schools, clubs and community Rugby League groups, alongside, the development and monitoring of coaches in these settings; and subsequently maintaining an element of coaching and monitoring of coaches throughout the role.
11. Identify and assist with funding bids to grow the game and support education settings, community and club development. To manage funding secured; writing bids with, and reporting to the Steering Group.
12. Work with the city's professional club to incorporate school/ community work into match days around mascot programme, ball boys / girls and pre-match games etc.
13. Organise and deliver Rugby League specific events and tournaments aimed at both primary and secondary schools.
14. To work closely with school teachers and staff to build new relationships with local schools whilst also strengthening and maintaining existing relationships
15. Data input to manage and support monitoring and evaluation.
16. To work with the Rugby League World Cup host teams to facilitate player visits.
17. To undertake necessary CPD when required to ensure you are up to date with all requirements.

General Duties And Responsibilities

The Eagles Foundation is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Successful candidates will be required to complete an enhanced Disclosure and Barred Service Check.

To undertake all duties and responsibilities in line with current Eagles Foundation policies and procedures, including, but not limited to those relating to health and safety; equality, diversity and inclusion; safeguarding; and financial control.

To undertake any other duties as directed by the line manager that are commensurate with the post holder's experience and this job description.



Person Specification

Minimum Essential Requirements	Assessment Method
Knowledge and Experience	
A detailed level of experience of Sport Development	A / I
Coaching/working experience with children of a primary school age	A / I
Experience of developing and sustaining local partnership initiatives with a range of organisations including private, public, voluntary and faith sector	A / I
Experience of presenting information to a range of audiences	I
Experience in identifying, applying, securing and monitoring external funding and/or service generated income	I
Knowledge of working with budgets and purchasing	I
Skills and Abilities	
Ability and commitment to work irregular hours including evenings and weekends to meet the needs of our customers and partners	A
Good ability using ICT technology (MS Word, Excel, Outlook)	A
Ability to present written reports in clear, concise and understandable form to a wide range of audiences	A / I
Excellent communication skills, including interpersonal skills as well as the ability to engage with a range of customers and at times deal with challenging behaviour	I
Ability to work to specific deadlines and on own initiatives	I
Qualifications	
Level 2 Rugby League Coaching qualification	A
Degree in Sports Development or equivalent experience	A
First aid certificate (or willingness to achieve)	A / I
Child protection certificate required on commencement or to be completed on Induction	A / I

Key: A = Application. I = Interview.